

WYPCC – Briefing / Decision template

From: Judith Heeley, Treasurer

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Circulation list: Police and Crime Commissioner
Chief Executive
Chief Constable
ACO Finance and Business Support

Timing:	Urgent - Must be in place for 22 November
Purpose:	For decision
Cleared by:	Chief Executive

SUBJECT OF ADVICE: FINANCIAL MANAGEMENT FRAMEWORK

Summary: Approval of the financial management framework to be adopted by the OPCC and Force, as required by the Home Office Financial Management Code of Practice. This comprises a Scheme of Delegation, Financial Regulations and Contract Standing Orders.

Recommendation: The PCC to consider the draft framework and agree a final version. Areas for discussion and decision are identified.

Consideration: The Code requires that a scheme of consent should be prepared by the PCC, advised by the CFO of the PCC in consultation with the Chief Executive, the Chief Constable and the Police Force CFO. At stage 1, this sets out the functions which are delegated from the PCC to officers, including any deputy PCC, the CX and CFOs. The Code also requires each PCC to draw up and adopt a single set of contract standing orders and financial regulations, which should complement the scheme of consent.

Affordability: The costs associated with this relate to the dissemination of the revised framework through the Force and any training requirements identified as a result. There is also a need for the Force to update the internal Financial Instructions which set out detailed guidance on the operation of Financial Regulations.

Handling: The framework is for internal OPCC and Force use only

Risks/Legal Opinion: Clarity on the financial management framework to be followed including delegated authority and any financial limits to such authority is essential, to ensure proper financial administration and avoid the risk of losses, waste, poor value for money etc.

Supporting and dissenting views: The framework has been developed in consultation with the Force through the Finance and Treasury Project Group. A brief outlining outstanding areas for decision will be provided to the PCC.

APPENDICES:

Draft Scheme of Delegation

Draft Financial Regulations incorporating Contract Standing Orders