






**OFFICE OF THE POLICE AND CRIME COMMISSIONER FOR WEST YORKSHIRE**

**Record of Decision made by the Police and Crime Commissioner**

<b>Title/Subject:</b> Adoption of an OPCC Personal Data Breach Policy and Procedure.
<b>Serial No:</b> DP0080
<b>Summary:</b> The General Data Protection Regulation 2018 requires organisations to implement appropriate data security measures and, in the event of a personal data breach which is likely to pose a risk to the rights and freedoms of the data subject, to notify the Information Commissioner's Office (ICO) within 72 hours of becoming aware of it.  An OPCC Data Breach Policy has been created which identifies what is considered a security incident and a data breach and the steps staff must take to report and manage incidents and breaches.
<b>Requested Decision:</b>  <b>Agreement is sought for the adoption of the OPCC Personal Data Breach Policy and Procedures.</b>

Implications	Details / Comments	Officer Sign Off
Financial		Treasurer 
		Interim Chief Executive 

<b>Police and Crime Commissioner Decision:</b>  Agreed
<b>Signature:</b> 
<b>Title:</b> Police and Crime Commissioner for West Yorkshire
<b>Date:</b> 5 / 4 / 19